

**COUNTRY INN & SUITES - Mechanicsburg/Harrisburg West, PA**  
**4943 Gettysburg Road Mechanicsburg, PA 17055**

**Phone: 717-796-0300**

**Fax: 717-796-0800**

[www.countryinns.com/harrisburgpa\\_west](http://www.countryinns.com/harrisburgpa_west)

ROOMING LIST for: \_\_\_\_\_

We look forward to seeing you soon! In order to prepare for your group's arrival, please complete the table below for each incoming

guestroom. Please direct this form to Tim Potter by Fax (717)796-0300 or Email (tim.potter@countryinns.com) no later than the

required due date of: \_\_\_\_\_. Please note Hotel Policy requiring that at least ONE ADULT (age 18 or older)

occupies each guestroom reserved/utilized. Any room in violation of this policy is subject to removal from Hotel with no refund.

#	Name (Last, First)	Check- in date	Check- out date	Room Type (if multiple types contracted)	# of Adults	# of Children	Credit Card guarantee info/expiration	Notes	Conf # Hotel Use
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Room Types: Double Queen, King, King Suite,. NOTE: Room location & smoking preference cannot be guaranteed.

**In-House Group Contact/Chaperones:** \_\_\_\_\_

\_\_\_\_\_